

# Camp Policies & Procedures:

## COVID-19 2021

Town of New Castle Recreation & Parks Department

200 South Greeley Avenue

Chappaqua, NY 10514

(914)238-3909

## General information:

- Before the start of each session, parents/guardians will be required to fill out a questionnaire that determines whether the camper or family has:
  - o (a) knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19;
  - o (b) tested positive for COVID-19 in the past 10 days; and/or
  - o (c) has experienced any symptoms of COVID-19 in the past 10 days.
- Group sizes will be limited to no more than 15 per group. Two counselors will be assigned to each group and will remain with said group throughout the entire camp season, when possible.
- Overall camp sizes have been decreased to ensure safety.
- Signs will be posted throughout facility to promote social distancing and remind all of the below safety precautions:
  - o Cover their nose and mouth with a mask or cloth face-covering.
  - o Properly store and, when necessary, discard PPE.
  - o Adhere to physical distancing instructions.
  - o Report symptoms of or exposure to COVID-19, and how they should do so.
  - o Follow hand hygiene and cleaning and disinfection guidelines.
  - o Follow appropriate respiratory hygiene and cough etiquette.
- All cleaning/sanitizing supplies are from approved list of products from the NYS Health Department
- This year, all camp staff is required to be **fully vaccinated!**

## Protective Measures/Masking

- Masking
  - o **All camp staff will be fully vaccinated this year.**
  - o **Campers and staff are required to wear masks while indoors at all times, unless eating or drinking.**
  - o **At this time, campers and staff are not required to wear a face coverings when outdoors.**
  - o Wearing a mask is at the discretion of each camper and their family, and will be honored.
- General wellness and temperature checks will be administered for all staff upon arrival at camp.
- General wellness and temperature checks will be administered for all campers upon arrival at camp by counselors and Health Director
  - o Each staff and camper will be screened for fever (using a no-touch thermometer), respiratory issues or cough, as well as general health.
  - o Any staff or camper showing signs of illness will be immediately sent home.

- A change of clothes for all campers and staff is recommended.

#### Social Distancing:

- Each group will be assigned a “home base”. Home bases are not to be shared by any other camper or group and will be placed 6 feet from any other group’s “home base”. Campers that are not in that group will not be permitted to utilize another group’s “home base”. These areas will be sanitized after each use.
- Groups will NOT interact throughout the day. In the event the camp shares general space, such as for an entertainers, groups will be separated from each other by 6 feet or more.
- Groups will rotate between activities. All materials used by a group will be disinfected by specialist, counselors, or other camp staff before another group uses said space or equipment.
- Drop-off/pick-up will be staggered when necessary.
- Parents/guardians will not be able to enter the camp facility, unless in an emergency.
- Staff will take campers from vehicle to their designated home base at drop-off and retrieve them from home base to vehicle at pick-up.
- Campers will not be able to share food or drinks.

#### Day-to-Day COVID-19 Procedures

- Campers will be required to sanitize hands upon immediate entrance to camp, between all activities, and especially before eating.
- Sports/activities that involve less physical closeness will be encouraged over those that are close-contact or involve shared equipment and gear that cannot be cleaned and disinfected between uses.
- Shared objects will be limited. Any objects that may be shared will be cleaned and sanitized before and after use.
- Campers, in their designated groups, will rotate from activity to activity. Ample time will be scheduled between activities for sanitation of all equipment or supplies by staff.

#### Staff Responsibility:

- Temperature checks of campers every morning, logged every day
- Staff will maintain cleaning and sanitizing protocols of all areas, including but not limited to:
  - o Their group’s home base every morning before campers arrival and every afternoon after campers are dismissed
  - o All supplies/equipment used by their group before and after use
  - o Restroom facilities and any other shared areas
- General wellness checks/observations of campers

- If staff observes any symptoms of illness or COVID-19, staff must report them immediately to the health director who will contact the camper's parents/guardians.

What happens if there is a COVID-19 case in camp?:

- If a camper or staff is found to be positive for COVID-19, the following steps will take place:
  - Local Health Department will be notified immediately.
  - Parents of those campers in the same group as the positive case will be notified immediately and campers will be sent home.
  - Campers & Staff in the group will be required to stay home from camp for 10 days and get tested.
  - All facilities the individual came in contact with will be sanitized and deep-cleaned.
  - Campers and staff will only be able to return after they've met the guidelines provided by the NYS Health Department.

CAMP ADVENTURE (grades 1<sup>st</sup> through 8<sup>th</sup>) ONLY:

- Since Amsterdam Park is a full outdoor facility, the Town has rented multiple large tents and a restroom trailer to accommodate the camp.
- Camp Adventure will run rain or shine.
- In event of predicted thunderstorms, Camp Adventure will **NOT** be held that day. Parents will be notified by 7am that day, or earlier.

TOTS CAMP (ages 3 to 5) ONLY:

- Tots Camp will be held at the First Congregational Church in Chappaqua.
- Camp will primarily be held outside, with few designated activities indoors.
- We will monitor each group and the daily weather temperatures to ensure the safety of our campers, using indoor spaces only as needed on very hot days.
- Rainy days:
  - Tots camp **WILL** be held, rain or shine.
  - In the event of rain/thunderstorms, each group will have an assigned classroom/home base.
  - Rotation between home base and other indoor activities will have ample time for sanitizing of equipment and materials between all groups.

All policies and procedures listed above are taken from the NYS Department of Health Statewide Guidelines. These can be found here:

[https://www.governor.ny.gov/sites/default/files/atoms/files/Child\\_Care\\_Daycamps\\_Detailed\\_Guidelines.pdf](https://www.governor.ny.gov/sites/default/files/atoms/files/Child_Care_Daycamps_Detailed_Guidelines.pdf)